

# 125<sup>rd</sup> Regular Convocation Form User Manual

## Fee structure –

### 1. Without late fee-

Start Date: 07 - Aug - 2024

End Date: 31 - Aug - 2024

**Total Fee: 385 Rupees**

### 2. With late fee-

Start Date: 01 - Sep - 2024

End Date: 18 - Sep - 2024

**Total Fee: 685 Rupees**

The screenshot shows the official website of Savitribai Phule Pune University. The header includes the university's name in Marathi and English, along with a logo and contact information. The main navigation menu lists various departments and services. A central banner highlights the university's 4th rank in state universities for autonomy. Below this, there are links to various sections like Admissions, Examination, and Research. A 'Research Publications (2011- Onwards)' section is visible, showing a table of publications and teachers. A red arrow points from a text box at the bottom to the 'Certificate Section' link in the navigation menu.

Publications	Teachers	Departments
Journal Articles (6715)		Biotechnology
Books (448)	Abhyankar Aditya SHANKAR	Environmental Sciences
Book Chapters(772)		Anthropology
Conference (972)	Mane Dattatry Ramchandra	

Click here for apply convocation certificate

SAVITRIBAI PHULE PUNE UNIVERSITY

सवित्रीबाई फुले पुणे विद्यापीठ

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Search ENHANCED BY Google

Certificate Section

- Click here to apply for following certificates in online
- 1.Rank Certificate
- 2.Medium Certificate
- 3.To Whomsoever It May Concern Certificate (student's whose 1st year result is declared by the college)
- Apply Online for Regular Convocation Degree Certificate (For Oct-2023 and April 2024) Without late Fee (from 07-August-2024 To 31-August-2024) With late Fee (From 01-September-2024 To 18-September-2024)
- Apply Online for Duplicate Degree Certificate.
- Apply Online for Supplementary Convocation Degree Certificate
- Apply Online for Transcript
- Apply Online for Migration User Manual

Revised fees for the following Certificates effective from 9th January 2020.

Sr. No.	Description	Non Professional Courses Fee (in Rs.)	Professional Courses Fee (in Rs.)
1	Regular Degree PG Degree/ Diploma Certificate	290	385
	Late fee after prescribed date	220	300
2	Supplementary (within 5 years)	820	1050
3	Supplementary (passed previous 5 years)	1080	1430

Click here to apply for following certificates in online

Sr. No.	Description	Non Professional Courses Fee (in Rs.)	Professional Courses Fee (in Rs.)
1	Duplicate Passing Certificate	100	140
2	Duplicate Statement of Marks for current year	110	110
3	Duplicate Statement of Marks for Previous year	220	220
4	Transcript (for each year)	140	150
5	Passing Certificate/Mark Statement Verification (for each year separately)	140	150
6	Degree Verification	105	150
7	Certificate Attestation	55	80
8	External Transference Certificate	As Applicable	-NA-
9	External Duplicate Res. Card	100	-NA-

Click here for apply 125<sup>rd</sup> Regular Convocation

**Student Profile System**

- You can update email id and mobile number from your login.
- You can also update email id and mobile number from your college.

**Student Profile System (SPS)**

Every student who wish to apply for Online Exam Form need to be registered on Student Profile System (SPS).

**Features of Student Profile System (SPS)**

- This is one-time/permanent profile management system for student.
- Once registered student will be able to use same account across multiple online applications of university through out his course. i.e. Student will be able to use this account from first year of course to degree.
- No duplicate accounts is allowed on same Aadhaar number(For Indian Students), Passport Number(For International Students), Email ID and Mobile Number.
- Only one account per student is allowed.

**Instructions for Creating Account On Student Profile System (SPS)**

Before creating account on SPS you need to have following things with you

- PUNCODE: Unique 10 digit code assigned to each college by university. You can search it from your login.
- Eligibility Number: Every student gets this number when his eligibility is done by college in eligibility online portal. This number is must for creating profile. Please contact your college to get this number. This number is not applicable to International Students.
- PRN: (Permanent Registration Number) This number is allotted to a student when he/she first appears for university exam. This number is must for creating profile. This number is printed on student's university mark sheet.
- Previous Exam Marksheet: Keep Previous Exam Marksheet with you while creating profile.
- Photo(Passport Size): Scan copy of passport size photo in JPEG format and file size must be less than 300KB.
- Signature: Scan copy of your signature in JPEG format and file size must be less than 50KB.

Based upon data in your profile your exam form will be made available to you, so please provide accurate information in profile.

**Steps To Create Profile**

1. Create Account
2. Login
3. Enroll for the Course
4. Fill Personal Information

After completing above four steps your profile will be complete and you can fill exam form by clicking **Exam Form** button from dashboard.

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1. If you have no account/ profile on SPS then click here for creating profile.

2. If you have account/ profile on SPS then click here Log In.

SPPU Student Identity Manager

- Home
- Student
- Create Account
- Log In
- College
- Log In
- Admin / Support
- Log In

### Student Log In

**Instructions**

- Use previous sessions username and password for login. Do not create new account if you have created account in previous sessions.
- Only one account per student is allowed.

Select login by option.

Mobile Number

Mobile Number \*

Password \*

[Show Password](#)

Enter captcha text as shown in image \*

Enter Captcha Text

Log In
Cancel

Don't remember password? [Forgot Password](#)  
 Don't have an account? [Create Account](#)

Login with your credentials

SPPU Student Profile System

- Dashboard
- Log Out

### Dashboard

Learning Mode	Course Enrollment	College Information	Personal Information	Profile Status	Action
Regular	PRN Number : 1102003600 Eligibility Number : 12020204754 Course Name : B.Sc. Computer Science Pattern Name : B.Sc. (Computer Science) 2019 Credit Pattern	College Puncode : CAAP010870 College Name : Modern Arts Commerce & Science College	Student Name : SONAWANE ADITYA KAILAS Mother Name : AARTI	Profile complete. ( Your profile is used in other applications. )	<div style="display: flex; justify-content: space-around; margin-bottom: 5px;"> <span style="border: 1px solid #ccc; padding: 2px 10px;">Apply for Degree Certificate</span> <span style="border: 1px solid #ccc; padding: 2px 10px;">Update ABCID</span> </div> <div style="display: flex; justify-content: space-around; margin-bottom: 5px;"> <span style="border: 1px solid #ccc; padding: 2px 10px;">Photocopy Revaluation</span> </div> <div style="display: flex; justify-content: space-around; margin-bottom: 5px;"> <span style="border: 1px solid #ccc; padding: 2px 10px;">Exam Form</span> </div> <div style="display: flex; justify-content: space-around;"> <span style="border: 1px solid #ccc; padding: 2px 10px;">SCHOLARSHIP शिवावृत्ती</span> <span style="border: 1px solid #ccc; padding: 2px 10px;">SPPU BSD COVID-19 Vaccination</span> </div>

New Course Enrollment

Click here for apply convocation/ degree certificate.

Savitribai Phule Pune University's Official Public Telegram Channel.  
 Get latest updates on Circulars, Announcements, Admissions, Examinations, Placements, Research, Workshops, Seminars, Conferences, Events and many more. Click on below link to join <https://t.me/SPPUofficial>

Certificate Online

Apply for certificates

<b>Apply For 125<sup>th</sup> Regular Convocation Certificate</b> Fee Structure For Regular Convocation Certificate: • Without late Fee: Start Date- 07-Aug-2024 End Date- 21-Aug-2024 o Fee For Professional Course- 385 Rupees o Fee For Non-Professional Course- 290 Rupees • With late Fee: Start Date- 01-Sep-2024 End Date- 16-Sep-2024 o Fee For Professional Course- 685 Rupees o Fee For Non-Professional Course- 510 Rupees	(View Required Documents)	(User Manual)
<b>Apply to Supplementary Convocation Certificate</b>	(View Required Documents)	(Resolution Time: 30 Days)
<b>Apply to Duplicate Convocation Certificate</b>	(View Required Documents)	(Resolution Time: 30 Days)
<b>Apply To Whomsoever It May Concern Certificate</b>	(View Required Documents)	(Resolution Time: 15 Days)
<b>Apply to Rank Certificate</b>	(View Required Documents)	(Resolution Time: 15 Days)
<b>Apply to Medium Certificate</b>	(View Required Documents)	(Resolution Time: 15 Days)
<b>Apply to Transcript</b>	(View Required Documents)	(Resolution Time: 30 Days)
<b>Apply to Duplicate Statement of Marks(Marksheet)</b>	(View Required Documents)	(Resolution Time: 15 Days)
<b>Apply to Duplicate Passing Certificate</b>	(View Required Documents)	(Resolution Time: 15 Days)
<b>Apply to Attestation Certificate</b>	(View Required Documents)	(Resolution Time: 8 Days)

Click here for apply to 125<sup>rd</sup> regular convocation

## Instruction-

### English Instruction

1. Students who have passed out in October / November 2023 and April / March 2024 are eligible to apply under 125th Regular Convocation Ceremony.
2. The eligible candidate shall fill up the online form by creating new account, pay fees (Online) and upload scanned copy of final year original mark sheet / online result copy is compulsory.
3. Students are requested to fill up degree certificate application (regular) with correct PRN, Seat No, Mother Name, Passing Month & Year (Result declare date not to be mentioned) as per final year mark sheet.
4. Students are requested to write name in Marathi (Devnagari) in online form. Pl note that the same Marathi (Devnagari) name will be reflected in your degree certificate.
5. All Ph.D / M Phill students should fill up online form as per their declaration. Scanned copy of declaration to be uploaded.
6. Hard copy of online form is not required to be sent to Savitribai Phule Pune University / Student Facilitation Center (SFC) / College.
7. The fee once paid will not be refunded for any reason.
8. Please ensure that your degree certificate will not be issued without paid payment receipt.
9. The date of convocation ceremony and faculty wise convocation list will be available on university website one week before the convocation ceremony.

### Marathi Instruction

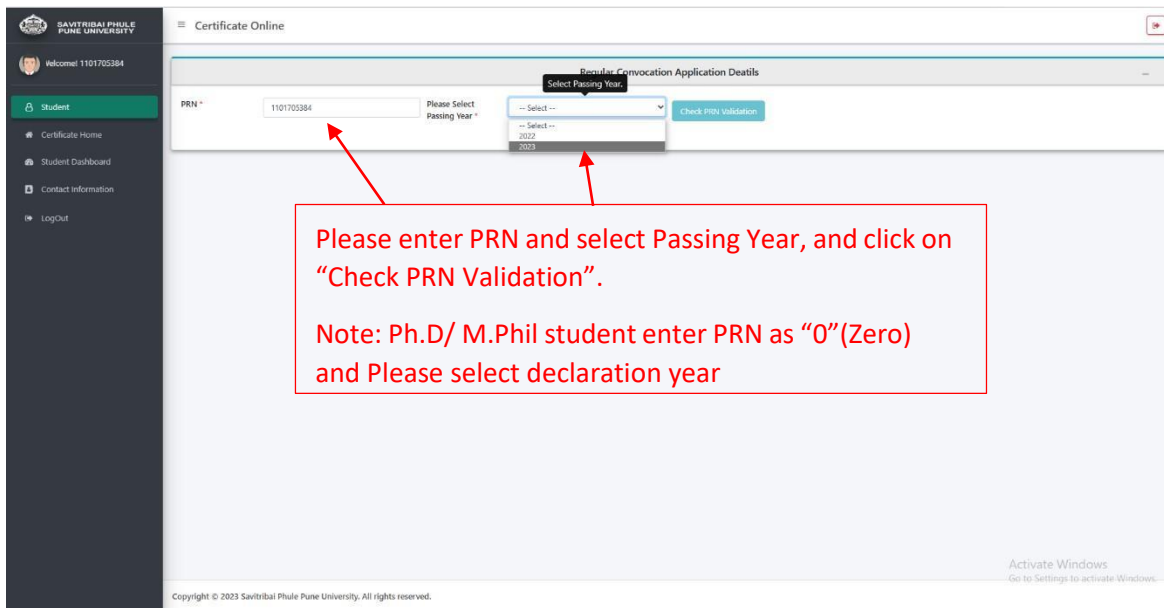
1. फक्त ऑक्टोबर / नोव्हेंबर २०२३ आणि एप्रिल / मार्च २०२४ मध्ये उत्तीर्ण झालेले विद्यार्थी १२५ व्या नियमित दीक्षांत समारंभातर्गत अर्ज करण्यास पात्र आहेत.
2. पात्र उमेदवाराने नवीन खाते तयार करून ऑनलाईन फॉर्म भरावा, फी भरावी (ऑनलाईन) आणि अंतिम वर्षाच्या मूळ गुणपत्रिकेची/ ऑनलाईन निकालाची स्कॅन केलेली प्रत अपलोड करणे अनिवार्य आहे.
3. विद्यार्थ्यांना पदवी प्रमाणपत्राचा अर्ज करताना गुणपत्रिकेवर नमूद केलेले पीआरएन, आसन क्रमांक, आईचे नाव, उत्तीर्ण महिन्यासह भरण्याची विनंती केली जाते.
4. विद्यार्थ्यांना ऑनलाईन फॉर्ममध्ये मराठी (देवनागरी) मध्ये नाव लिहणे गरजेचे आहे. फॉर्ममधील मराठी (देवनागरी) नावाप्रमाणे तुमच्या पदवी प्रमाणपत्रात नाव छापून येईल, याची कृपया नोंद घ्यावी.
5. सर्व पीएच.डी./एम फिल विद्यार्थ्यांनी त्यांच्या डिक्लरेशननुसार ऑनलाईन फॉर्म भरावा. डिक्लरेशनची स्कॅन प्रत अपलोड करावी.
6. ऑनलाईन फॉर्मची हार्ड कॉपी सावित्रीबाई फुले पुणे विद्यापीठ/विद्यार्थी सुविधा केंद्र (SFC)/महाविद्यालयात पाठवण्याची आवश्यकता नाही.
7. एकदा भरलेले शुल्क कोणत्याही कारणास्तव परत केले जाणार नाही.
8. कृपया खात्री करा की तुमचे पदवी प्रमाणपत्र पावतीशिवाय दिले जाणार नाही. पदवी प्रमाणपत्र प्राप्त होईपर्यंत शुल्काची पावती व अर्ज जतन करून ठेवावी.
9. दीक्षांत समारंभाची तारीख आणि विद्याशाखानिहाय दीक्षांत समारंभाची यादी दीक्षांत समारंभाच्या एक आठवडा आधी विद्यापीठाच्या वेबसाइटवर उपलब्ध होईल.

I have read and understood all the instructions.( मी सर्व सूचना वाचल्या आणि समजल्या आहेत.)

Apply

1. Please select check box

2. Please click on "Apply" button



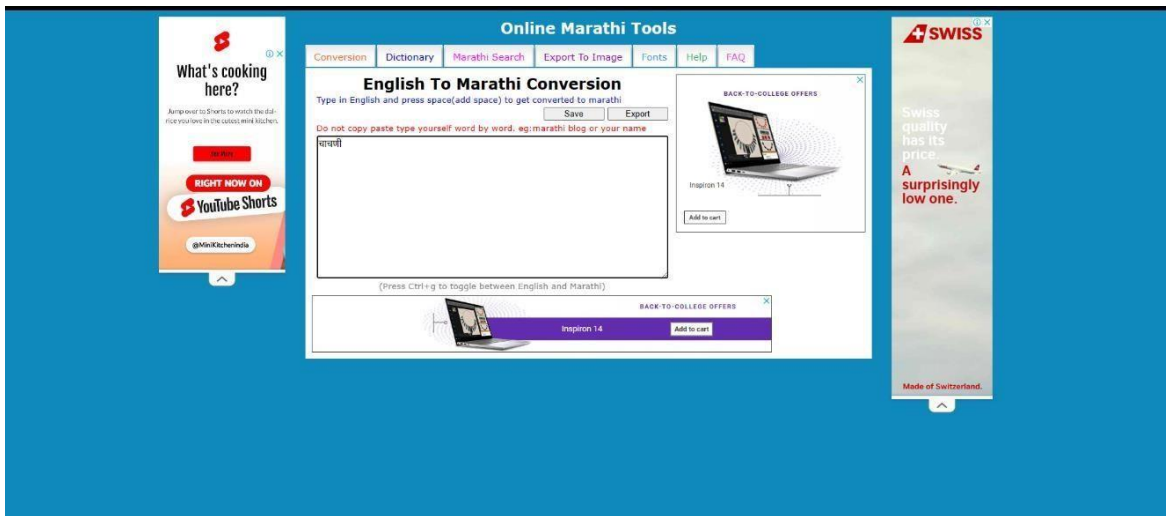
## Application Form-

1. Click here for Marathi typing

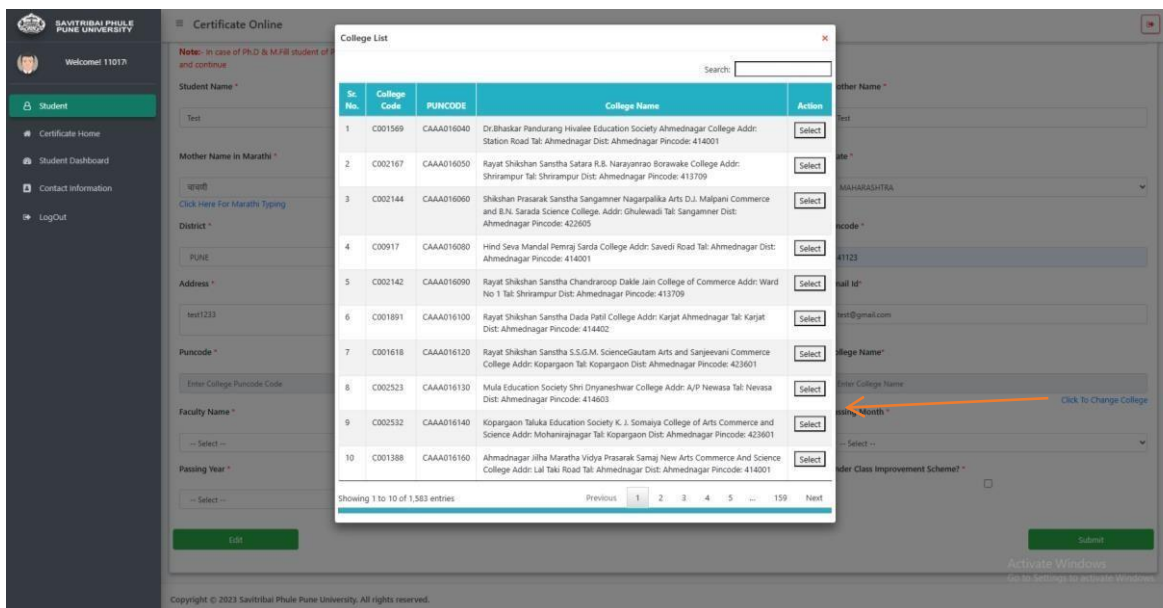
2. Fill all information in above form

3. click to select or change college from list.

# 1. Marathi typing Link -



# 3. Select College List-





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1. Click on "Edit" button for change in non-editable value.

2. Click on "Submit" button for submitting form.

## Document Upload Page-I

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Upload Final Year Marksheet (Maximum 2MB size of attachment)

## Application Preview-

Application Preview			
Application ID	CCE723-00001	PRN	1101705384
Seat No	3190	Student Name	Test
Student Name in Marathi	पावली	Mother Name	Test
Mother Name in Marathi	पावली	Gender	Male
Country	India	State	MAHARASHTRA
District	PUNE	Pincode	41123
Address	testling 224234		
Mobile	8859697444	Email	test@gmail.com
PUNICODE	IMMPO11020		
College Name	Maharashtra Academy Of Engineering And Educational Research MIT School of Management Addr: 123 Sarwati Vishw Building Paud Road Kothrud Tal: Pune (corporation Area) Dist: Pune Pincode: 411038		
Faculty Name	Science	Course Name	B.Sc. Computer Science
Passing Month/Year	October-2022	Delivery Type:	By Post
Result	B+ Grade		
Marksheet	[Document Icon]		

1. You want to update filled information then click here

2. You want to re-upload attached document then click here

3. If all information is correct then click here for make payment.

## Payment Page-

**Payment Details**

*Application No. : CCE723-00001	*Challan No. : 23010000011	*Amount : ₹ 385.00
*Full Name : Test	*Email : test@gmail.com	*Mobile No. : 8859697444

Select Payment Gateway

Bank of Maharashtra  
 CC Avenue  
 AXIS BANK

● Axis Bank Easy Pay will charge 0.9% amount for Credit Card payments.  
 ● Note: NIL charges applicable for all the Payment modes for Bank of Maharashtra Payment Gateway.

**IMP NOTES:**  
 Do not attempt your transaction second time if you have already attempted, please check if amount is debited from your bank account.  
 If amount is debited and not updated in University website, then please mail or contact to our respective department or section.

ABOUT SSL CERTIFICATES

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SAYITRIBHAT PRULE  
PUNE UNIVERSITY

1101705384  
Welcome! 1101705384

- Student
- Certificate Home
- Student Dashboard
- Contact Information
- Logout

Dashboard

Application ID	PRN	Seat No	Name	Application Type	Payment Status	Action	Application Status
	1101705384	3190	Ajay Thadke		Success	<a href="#">Print Application Form</a>	Reuploaded

Click here for download Application form